

Activity Area:	Tented Camp Site 17
Minimum Staffing Level	N/A
Staff/Pupil Ratio	N/A
Staff Qualifications	N/A
Maximum Number of Participants	N/A
Role of Accompanying Adult:	Controller of tents while resident

Risk Matrix	Likelihood			
	Very Likely	Likely	Unlikely	Highly Unlikely
Fatality	High -16-	High -15-	High -14-	Medium -13-
Major Injuries	High -12-	High -11-	Medium -10-	Medium -9-
Minor Injuries	High -8-	Medium -7-	Medium -6-	Low -5-
Negligible Injuries	Medium -4-	Medium -3-	Low -2-	Low -1-

Hazard	Persons at risk	Prior Risk	Controls Measures	New Risk Factor
Location hazards	Instructors Observers Participants Contractors	High 8	Area kept clear of obstruction, tables and chairs moved back as appropriate.	Medium 6
Site area	Instructors Observers Participants Contractors	High 12	Grounds are to be clear of all obstacles. Grass cut as and when needed. Trees to be checked after every high storm (As per MET office advise)	Medium 10
Ignition Sources				
Electrical supplies Smokers' materials Arson	Instructors Observers Participants Contractors	High 16	All electrical appliances PAT tested. All Gas appliances serviced every year by LPG Gas Engineer. CCCTV in operation around site and staff resident on site security.	Medium 13
Fuel Sources				
Cigarette lighters etc. Sleeping bags/ covers Litter/ waste Chairs/ tables	Instructors Observers Participants Contractors	High 16	Visitors - 'Visitor Code of Practice' Staff – Site induction/ on-going training. Safety Notice/ test certificate. Tents maintenance weekly checks. All none COSH chemicals removed.	Medium 13
Tented Area				
Uneven surfaces	Instructors Observers Participants Contractors	High 12	Residents encouraged not to run. Leaders issue warnings with regards to hazardous areas.	Medium 9
Bunk beds	Participants	High 8	Residents encouraged not to be messing around on beds. Leaders issue warnings with regards to the hazards of bunk beds.	Medium 6
High winds	Instructors Observers Participants Contractors	High 16	Instructor to monitor weather & suspend or cancel session when wind conditions cause safety to be affected. Tree survey and wind policies in place (see SOP).	Medium 13
Trees	Instructors Observers Participants Contractors		Site has Tree inspection SOP in place, N: Drive Groups to be warned of any major storm due. Site closed if a red weather warning is issued.	

Tented Camp
06/03/2025 Date of next review 06/03/2026 RA Creator CW IOSH NEBOSH

Pest infestations	Instructors Observers Participants Contractors	Medium 4	Walesby Forest has a contract with a Pest Control Company whose technicians attend when pests are reported. Walesby Forest has a "Biting Insect Procedure" to be followed whenever Residential guests report receiving bites. The Pest Control Technicians carry out appropriate treatments by agreement with Cleaning Services depending on their findings following their inspections, and make recommendations, to eradicate and prevent the spread of the pests.	Low 1
Noise		Medium 4	The duty manger (Security) can be contacted in the event of nuisance noise from other Residential guests or users of the centre. Residential guests are not permitted to leave guests and visitors unattended and are held responsible for their behaviour. As per Walesby Forests Terms and conditions of booking which all group bookings agree to, guests must act in a proper and orderly manner, and not create any nuisance or disturbance, giving due consideration for other users or our residents, and will comply with any reasonable request made by Walesby Forest staff. As per Walesby Forest Terms and Conditions of Bookings which all group bookings agree to, Walesby Forest reserves the right to refuse admission or event any person from the premises – in the event of repeat offenders re nuisance noise this may be actioned.	Low 1
Smoking		High 8	Walesby Forest has a Smoking Policy which forbids smoking on any of its buildings, including residences, except for designated smoking shelters. The nearest smoking shelter to Kemp Lodge is in the beer garden in camp centre. E-cigarettes may only be used outside on residential buildings. Smoke detectors are fitted in all bedrooms and hallway / stairwell areas. (Heat detectors are fitted in kitchen)	Low 5