

Activity Area:	Pioneering
Minimum Staffing Level	1 per group
Staff/Pupil Ratio	N/A
Staff Qualifications	Self-led
Maximum Number of Participants	16
Role of Accompanying Adult:	Self-Led Instructor

Risk Matrix	Likelihood			
	Very Likely	Likely	Unlikely	Highly Unlikely
Fatality	High -16-	High -15-	High -14-	Medium -13-
Major Injuries	High -12-	High -11-	Medium -10-	Medium -9-
Minor Injuries	High -8-	Medium -7-	Medium -6-	Low -5-
Negligible Injuries	Medium -4-	Medium -3-	Low -2-	Low -1-

Hazard	Persons at Risk	Prior Risk	Controls Measures	New Risk Factor
Faulty equipment	Instructors Participants	High 12	Equipment is checked prior to the start of every session. Equipment fault report system in place. Faulty equipment is taken out of service.	Medium 10
Slips, Trips and Falls	Instructors Participants	High 8	Bangs and scrapes are minimised by disciplined instruction being always maintained. First aid kit available always. Safe area picked for running of activity.	Low 5
Lifting poles	Instructors Participants	High 12	Staff provided with manual handling training. Safety brief includes correct lifting technique. Customers told two persons to a pole when lifting.	Medium 10
Weather	All	Medium 4	Instructor to monitor weather & suspend or cancel session when conditions cause safety to be affected. Instructor to check that all participants have suitable clothing prior to commencing the activity. Instructors must always wear appropriate clothing to run the activity safely. Appropriate clothing, time out of sun, fluid breaks.	Low 1
Vehicles	Participants	High 16	Speed limit imposed on vehicles driving on site. Participants reminded of out of bounds areas prior to activity commencing.	Medium 13
Delivery	Driver Instructors Participants Observers	High 16	Speed limit imposed on vehicles driving on site. Participants reminded of out of bounds areas prior to activity commencing. Driver checks load before setting off. Driver to ensure no customers in close area when dropping poles off.	Medium 13
Pole storage rack	Driver Instructors Participants Observers	High 12	Suitable footwear check takes place. Sharpe edges to be smoothed off if found. Storage racks not to be double stacked on delivery to customers.	Medium 10
Splinters	Participants Instructors	Medium 4	Instructor to perform visual check of wooden equipment prior to commencing the activity. Instructor to conduct weekly inspection of wooden equipment and repair or replace splintered components as necessary.	Low 2
Exposed skin on rough surfaces	Participants Instructors	High 8	Booking information to inform of clothing requirement (long sleeves and trousers) and sturdy footwear (no sandals or crocs) on the day of the session. Instructor to ensure all participants wear suitable clothing (long sleeves and trousers and sturdy footwear (no sandals) prior to session commencing.	Low 2