

<b>Activity Area:</b>	<b>Centre Grounds</b>
Twilight Programme	

Risk Matrix	Likelihood			
	Very Likely	Likely	Unlikely	Highly Unlikely
Fatality	High -16-	High -15-	High -14-	Medium -13-
Major Injuries	High -12-	High -11-	Medium -10-	Medium -9-
Minor Injuries	High -8-	Medium -7-	Medium -6-	Low -5-
Negligible Injuries	Medium -4-	Medium -3-	Low -2-	Low -1-

Hazard	Persons at risk	Prior Risk	Controls Measures	New Risk Factor
Uneven surfaces	Instructors Participants Observers	High 12	Leaders / Teachers responsible for supervision and instruction. Participants made aware of their surroundings. Instructor to pick best suited area to meet the needs of the activity.	Medium 10
Disorientation	Instructors Participants Observers	Medium 4	Leaders / Teachers to aid in supervision of Participants while activity is running. Boundary signage located around perimeter. Centre emergency producers in place for missing persons.	Low 2
Forest and vegetation areas	Instructors Participants Observers	High 12	Participants made aware of their surroundings. Instructor to ensure all participants wear suitable clothing (long sleeves and trousers and sturdy footwear (no sandals) prior to session commencing.	Medium 10
Vehicles on site	Instructors Participants Observers	High 16	Vehicles restricted / Barrier in place at entrance. Speed limit 5mph imposed. Centre staff to stop vehicle entering centre if not following rules.	Medium 13
Fire	Instructors Participants Observers	High 16	Fire precautions in place, instruction in specific locations, information provided to Leaders / teachers on arrival. Fire drills carried out; equipment checks in place. (See specific areas fire risk assessments) Centre patrols carried out during high drought times. Fire warning signs at main site entrance. Open fires banned during high temperatures.	Medium 13
High winds	Instructors Participants Observers	High 16	Instructor to monitor weather & suspend or cancel session when conditions cause safety to be affected. Tree survey and wind policies in place (See SOP N: Drive).	Medium 13
Misuse of Equipment	Instructors Participants Observers	High 8	Instruction and leader/teacher, supervision during activity session. Participants removed or whole session cancelled if they Participants do not follow the safety rules.	Low 5
Slips, Trips and Falls	Instructors Participants Observers	High 8	Bangs and Scrapes could be minimised by disciplined instruction being always maintained. First Aid kit always available.	Low 5

Activity	Persons at risk	Prior Risk	Controls Measures	New Risk Factor
Disco			Please see own RA	
Camp Fire				
Quiz Night (In buildings our outdoor)	Instructors Participants Observers	Medium 4	Instruction and leader/teacher, supervision during activity session. Participants made aware of their surroundings. Fire drills carried out; equipment checks in place. (See specific areas fire risk assessments) Instructor to monitor weather & suspend or cancel session when conditions cause safety to be affected. Ensure appropriate equipment is used i.e., pen lids with holes if for risk of choking. If instructor is issuing a food price, they must check any allergies with the group leader/teacher before issuing them.	Low 1
Wide Game	Instructors Participants Observers	Medium 4	Instructor to be vigilant during the session and stand in the position of maximum usefulness. Instruction and leader/teacher, supervision during activity session. Participants made aware of their surroundings. Instructor to monitor weather & suspend or cancel session when conditions cause safety to be affected. If instructor is issuing a food price, they must check any allergies with the group leader/teacher before issuing them. Instructor to ensure all participants wear suitable clothing (long sleeves and trousers and sturdy footwear (no sandals) prior to session commencing	Low 1
<b>Soft Cricket/Rounders</b>				
Hit by ball	Instructors Participants Observers	High 8	Recognised sporting methods and soft ball used. Group Supervision and Control Access to Qualified First Aider, First Aid Kit, and Telephone/radio.	Low 5
Players colliding during batting/fielding	Instructors Participants Observers	High 8	Instructor and leader/teacher, supervision during activity session. Participants reminded to be always aware of space and other participants	Low 5
Players hit by thrown bat or insecure grip releasing bat.	Instructors Participants Observers	High 8	Instructor and leader/teacher, supervision during activity session. Rules require carrying of bat. Participants reminded of grip and need to always keep this firm.	Low 5
Aggression between participants	Instructors Participants	Medium 4	Instructor brief Participants regarding safe playing behaviour and how to minimise safety risks. Instructor and leader/teacher, supervision during activity session. Participants removed or whole session cancelled if they Participants do not follow the safety rules.	Low 1

5 aside foot ball				
Pushing / shoving / tripping / kicking		Medium 4	Instructor will be responsible for controlling participant's behaviour during each session. Instructor will remind participants that poor behaviour towards others will not be tolerated. Game On Instructor are first aid trained and have a first aid kit present at all sessions.	Low 1
Slips, Trips, Falls		Medium 4	Instructors are first aid trained and have a first aid kit present at all sessions. Instructor to check players to ensure appropriate clothing and footwear are worn for the activities. Footwear checks carried out and all laces tied up correctly. Grounding checked before each session for any diverts or un-even ground, spillages, or Physical Hazards. Where appropriate hazards are moved/ cleaned up. Unmovable hazards, spillages and un-even ground/ diverts will be marked off. Equipment not being used will be placed away from the playing area. Instructor to encourage players to keep their heads up when playing. Sessions will be called off if the playing surface is unplayable.	Low 1
Goalposts (portable) Danger of collapsing in play		High 8	Goalposts when set out on pitch should be checked by the instructor before each session. Portable goals must be anchored to ground or weighted, when in use. Larger metal goal posts in the higher age groups to be moved/erected by at least two people, preferably adults and if by juniors min. 14+ years and of suitable size, strength, and maturity.	Low 5
Being hit by a fastmoving ball		High 8	Instructors to run activity that minimise this risk by not allowing children to shoot at areas where others maybe operating outside the game. Instructor and leader/teacher, supervision during activity session. Participants reminded to be always aware of space and other participants	Low 5

Twilight

06/03/23 Date of next review 06/03/2024 RA Creator CW IOSH