

<b>Activity Area:</b>	<b>Mason Lodge Staff Accommodation</b>
<b>Minimum Staffing Level</b>	N/A
<b>Staff/Pupil Ratio</b>	N/A
<b>Staff Qualifications</b>	N/A
<b>Maximum Number of Participants</b>	N/A
<b>Role of Accompanying Adult:</b>	N/A

Risk Matrix Consequences	Likelihood			
	Very Likely	Likely	Unlikely	Highly Unlikely
Fatality	High -16-	High -15-	High -14-	Medium -13-
Major Injuries	High -12-	High -11-	Medium -10-	Medium -9-
Minor Injuries	High -8-	Medium -7-	Medium -6-	Low -5-
Negligible Injuries	Medium -4-	Medium -3-	Low -2-	Low -1-

Hazard	Persons at risk	Prior Risk	Controls Measures	New Risk Factor
Location hazards	Instructors Contractors	High 8	Area kept clear of obstruction, tables and chairs moved back as appropriate.	Medium 6
Garden	Instructors Contractors	High 8	Grounds are to be clear of all obstacles. Grass cut as and when needed. Trees to be checked after every high storm (As per MET office advise)	Medium 13
<b>Ignition Sources</b>				
Electrical appliances Gas boiler Kitchen equipment Electrical system Smokers materials Arson	Instructors Contractors	High 16	All electrical appliances PAT tested. All Gas appliances serviced every year by LPG Gas Engineer. All fire alarms tested once a month and serviced twice a year. Emergency lighting tested once a month. CCCTV in operation around site and staff resident on site security.	Medium 13
Bulk gas store (LPG)	Instructors Contractors	High 16	Signs around LPG to indicate no smoking in the area. Vegetation to be clear on a four meter perimeter at all times.	Medium 13
<b>Fuel Sources</b>				
LPG gas supply Cooking oils Cigarette lighters etc. Curtains/ mattresses Sleeping bags/ covers Litter/ waste Chairs/ tables Building materials	Instructors Contractors	High 16	Visitors - 'Visitor Code of Practice' Staff – Site induction/ on-going training. Safety Notice/ test certificate. Building maintenance weekly checks. All none COSH chemicals removed. Firefighting equipment in buildings, and serviced every year.	Medium 13
<b>Building</b>				
Uneven surfaces	Instructors Contractors	High 12	Residents encouraged not to run. Leaders issue warnings with regards to hazardous areas. Safety notices on display in main living room.	Medium 10

Entrance and fire exit	Instructors Contractors	High 6	Lighting above emergency exits. Residents encouraged to walk.	Medium 6
Bunk Beds	Instructors	High 8	Residents encouraged not to be messing around on beds. Leaders issue warnings with regards to the hazards of bunk beds.	Medium 6
Showers/hot water taps	Instructors Contractors	High 8	All Gas appliances serviced every year by LPG Gas Engineer. Temperature checks carried out every month and adjustments made where needed.	Low 5

# Walesby Forest

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